



TEMPORARY WORK
SHORT STAY ACTIVITY (400)
APPLICATION CHECKLIST
PHILIPPINES

If you intend to come to Australian on a temporary basis to do short-term, highly specialised work in Australia. It might be suitable if you have specialised skills, knowledge or experience not generally available in Australia.

How to use this checklist

1. Use this checklist to ensure that you have included all necessary documentation to support your claims.
2. Ensure that all details in your application form have been completed.

Other important information

Please be aware that the decision on your visa application may be decided based on the information and documentation included with your application at time of lodgement.

Visit the following page for global processing times: <https://www.homeaffairs.gov.au/about/access-accountability/service-standards/global-visa-citizenship-processing-times>

The published service standards are the average time only. Processing times may vary depending on the persons individual circumstances. To ensure that your visa application is finalised in a timely manner we strongly encourage applications with all supporting documentation to be included at time of lodgement.

| FORM AND VISA APPLICATION CHARGE (FEE) |
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| <p>Info Temporary work (Short stay activity) - https://www.homeaffairs.gov.au/trav/visa-1/400-</p> <p>Form 1400 <i>Application for a Temporary Work (Short Stay Activity) visa</i> https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/temporary-work-400</p> |
| <p>Visa application charge To estimate the cost of your visa, visit: https://immi.homeaffairs.gov.au/visas/visa-pricing-estimator?visa=400</p> |
| PERSONAL DOCUMENTS |
| <p>Copies of your passport and any secondary applicants'. Include the photo page of your passport and any pages with amendments, endorsements, visas and entry / exit stamps.</p> |
| FINANCIAL DOCUMENTS |
| <p>Evidence of your financial status and capacity to support all applicants during your intended stay in Australia, such as:</p> <ul style="list-style-type: none"> • Copies of your bank deposit books showing your history of savings or salary • Copies of bank statements or payslips over a period of time • Credit card statements and limits • Letter of support from Australian contact with the above evidence of financial capability |
| <p>Evidence of current employment or documents supporting business ownership</p> |
| <p>Letter of invitation/your employment contract showing details of the position, the duration of the work, your role or duties and the reason you are required OR</p> |

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| if you are doing freelance work: a copy of your proposed itinerary and details of the Australian organisation hosting you or helping arrange your stay |
| Evidence of your highly specialised skills/qualifications/knowledge/experience and evidence that they are not reasonably available in the Australian labour market |
| If you are applying to travel to Australia as a domestic staff/worker, include evidence of your employment with the employer you will be travelling with such as an employment contract or a statutory declaration stating the nature of your relationship and your purpose of travel to Australia. |
| Letter of invitation from the inviting organization in Australia that includes the event name, the dates of the event, your role or duties, and the role of the inviting organization in the event |
| Details of any appearance fee, prize money, reimbursement of costs or other payments you will receive (NOTE: you cannot receive a salary / wage for the activities that you will engage in) |
| If you are applying as an amateur sports participant or assisting an amateur participant or team: your invitation to the event including this information |
| OTHER SUPPORTING DOCUMENTS |
| <ol style="list-style-type: none"> 1. Form 956 – Advice by a migration agent/exempt person of providing immigration assistance https://immi.homeaffairs.gov.au/FormsAndDocuments/Documents/956.pdf 2. Form 956A – Appointment or withdrawal of an authorised recipient https://immi.homeaffairs.gov.au/form-listing/forms/956a.pdf |
| MINOR APPLICANTS (BELOW 18 YEARS OF AGE) |
| <ol style="list-style-type: none"> 1. Birth certificate issued by the Philippine Statistics Authority (PSA). If birth certificate is late registered, a copy of hospital records where the applicant was born duly certified by the hospital is required. 2. Evidence of Enrolment at school, college or university. <p>NB: A Travel Permit from the Department of Social Welfare and Development (DSWD) does not constitute consent. Minor applicants are required to provide documents below.</p> <ul style="list-style-type: none"> • For children travelling with one parent: <ul style="list-style-type: none"> ○ Duly accomplished Form 1229 by non-travelling parent, and parent’s contact information and valid government-issued ID with signature. • For children travelling with someone other than a parent: <ul style="list-style-type: none"> ○ Duly accomplished Form 1229 by both parents, and both parents’ contact information and valid government-issued ID with signature; and, ○ Duly accomplished Form 1257 by the person who will be responsible for you in Australia and valid government ID. <p>See: Form 1229 Consent form to grant an Australian visa to a child under the age of 18 years https://www.homeaffairs.gov.au/Forms/Documents/1229.pdf Form 1257 Undertaking Declaration https://www.homeaffairs.gov.au/Forms/Documents/1257.pdf</p> |